

Decision Number: 14 (2018/19)

Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

Subject: Automotive Diesel Fuel Supply
Details of Decision taken To enter into a framework agreement for the supply and delivery of sulphur free diesel fuel commencing 9 th February 2019.
Reason for Decision After careful consideration to cost, compliance/completeness of tender response and suitability to meet operational requirements the most advantageous tender is the single tender submitted by Certas Energy UK Ltd. Elements considered are price, compliance with specification, delivery requirements, certainty of supply, and tender questionnaire response.
All Documents considered: Tender and clarifications submitted by Certas Energy UK Limited and evaluation. No other tenders were submitted.
Details of any alternative options considered and rejected by the Member when making the Decision: Option to reject single tender and to republish the tender opportunity in the hope of attracting further competition. This option would require the Council to go beyond its current contract supply term and would not guarantee more supplier submissions while supply costs might increase.
Financial implications Continuity of a fuel supply framework agreement at a fixed margin above the variable North west European benchmark price helps ensure surety of supply and provides some predictability of fuel costs. Fuel costs are met from the relevant trading account or service budget.
Legal Implications and Risk Assessment Statement The agreement commits the supplier to deliver fuel at Direct Services required intervals in accordance with the contract specification and is supportive of the Council's business continuity plans.
Equality Impacts (Consideration of impacts under the Public Sector Equality Duty) The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail

(For Democratic Services use)

Decision Number: 14 (2018/19)

Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted

The need for a dependable fuel supply to enable delivery of essential Council Services is supported by the Direct and Trading Services Portfolio holder and the Chief Officer Environmental and Operational Services and is included within the Council's risk register and business continuity plans.

Details of any conflicts of interest


a) declared by any executive member who is consulted by the Decision Taker

None

b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict.

Not applicable

Decision taken by:	Portfolio Holder for Direct and Trading Services
--------------------	--

Signed by Portfolio Holder	
----------------------------	---

Date of Decision	11 / 1 / 19
------------------	-------------

Record made by:	Ian Finch
-----------------	-----------

Date of record:	11/01/19
-----------------	----------

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail